



## Alteration Request Form

**I need an alteration done:** Provide details using form below:

<b>Garment Type &amp; Color</b>	_____
<b>Type of Repair</b>	_____
<b>Description of item</b>	_____
<b>Instructions for alteration</b>	_____
	_____
<b>Would you like the item cleaned?</b>	<input type="checkbox"/> Yes <input type="checkbox"/> No
<b>Authorized By (Print Name)</b>	_____
<b>Signature</b>	_____
<b>Phone Number</b>	_____
	_____